



Università Iuav  
di Venezia

# WELCOME GUIDE

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UNIVERSITARIO DI ARCHITETTURA

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**contents by**

admission service

fees and financial aid service

international mobility service

postgraduate specialisation service

student recruitment and orientation service

**photos by**

pp. 1-2, 10-11, 12, 30-31, 43, 45: Umberto Ferro and Luca Pilot,  
Università luav di Venezia

p. 15: Martina Sgorlon

p. 16: Prakash Patel

p. 29: Giorgio Bombieri

p. 59: Artem Sapegin

**layout by**

press and communications service

**updated in June 2023**

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# WELCOME TO UNIVERSITÀ IUAV DI VENEZIA

Iuav was established in 1926 as one of the first Architecture Schools in Italy. Today over 4.500 students are enrolled in Iuav bachelor's and master's degrees.

Iuav global reputation has always been related to its expertise in the fields of architecture, design, urban planning, fashion and theatre.

In 2018 Iuav was officially recognised as a **special-status university** by the Italian Ministry of University and Research.

At Iuav your studies will be **focused on learning by doing**: the **workshop** format characterises learning and research activities by offering hands-on and innovative experiences under the direct supervision of high-profile professors and professionals.

Studying in Venice gives you the challenging opportunity to merge into a world of art, architecture and culture every single day.

Iuav is a place where study options and teaching methods are developed in line with international trends, a centre for advanced research and training on environmental, territorial and urban issues, a privileged observatory on Made in Italy excellence, the only *scuola speciale* in Italy completely dedicated to the arts.

This guide will briefly introduce you to some of the most important aspects of university and city life: it intends to support you throughout your stay to make this experience memorable.

We wish you to enjoy your stay  
and every success in your studies!

For further information on Iuav profile  
[www.iuav.it/international](http://www.iuav.it/international)

## **Key services and main buildings**

For all enquiries (appointments included) please contact the following services by email

### **Admission service**

[iscrizioni@iuav.it](mailto:iscrizioni@iuav.it)

- > admission policy and procedures for bachelor's and master's programmes
- > luav card

### **Student registry**

bachelor's degrees

[studenti.triennale@iuav.it](mailto:studenti.triennale@iuav.it)

master's degrees

[studenti.magistrale@iuav.it](mailto:studenti.magistrale@iuav.it)

- > academic career management

### **Fees and financial aid service**

[diritto.studio@iuav.it](mailto:diritto.studio@iuav.it)

- > tuition fees related issues, payment, scholarships, reductions, and exemptions

### **Disability support service**

[inclusione@iuav.it](mailto:inclusione@iuav.it)

- > advice and guidance on disability and learning difficulties

### **SAP – Psychological support desk**

[sap@iuav.it](mailto:sap@iuav.it)

- > psychological and/or psychotherapeutic support

### **Postgraduate specialisation programmes service**

[master@iuav.it](mailto:master@iuav.it)

- > admission policy and procedures
- > academic career management for postgraduate specialisation programmes

**Specialisation School  
in Architectural and  
Landscape Heritage  
SSIBAP**  
ssibap@iuav.it

**International mobility  
(incoming/outgoing)  
for study and traineeship**  
incoming students and  
Erasmus+ for study  
mobilita.studenti@iuav.it  
overseas programmes  
international@iuav.it  
Erasmus+ for traineeship  
tirocinio.estero@iuav.it

**Career service**  
tirocinio@iuav.it  
> internship in Italy  
for students and newly  
graduates

**Placement**  
placement@iuav.it  
> work placements,  
advice on job search and  
information on the labour  
market

**Student recruitment  
and orientation service**  
study@iuav.it  
> welcome activities  
and counselling

**Student senate**  
sds@iuav.it  
> social and cultural  
activities, peer-to-peer  
> information and support

**International Tutors**  
iuavinternationaltutor@  
gmail.com  
> peer-to-peer information  
and support for  
international students,  
before and upon their  
arrival in Venice

Student services are  
located in Campo della  
Lana,  
Santa Croce 601, Venezia

The student senate office  
is located in Tolentini,  
Santa Croce 191, Venezia

**In case of an emergency**  
European Emergency  
number: 112

Italian emergency  
numbers:  
113 Police  
115 Fire Brigade  
118 Ambulance  
1522 Violence and stalking







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# GETTING STARTED

## Enrolment procedures

If you need an entry study visa for Italy (type D), in addition to the regular application on luav online desk, you are required to pre-enrol on University portal ([www.universitaly.it](http://www.universitaly.it)) to start the visa issuing procedure.

Please note that all visa appointments must be notified to the admission office as soon as they are booked. Also, visas must be obtained with proper timing for students to complete their enrolment in person and arrive in Italy by the starting date of classes (2 October).

According to the programme you have applied for, you are required to follow the instructions below to enrol.

### > bachelor's and master's degrees

Enrolments of new bachelor's and master's students are carried out in person.

Upon your arrival in Italy, by 28 September 2023 (for bachelor's degrees) or 12 October (for master's degrees), you are required to make an appointment with the admission service (Campo della Lana, Santa Croce 601) to hand in the following paper documents:

- > **enrolment form**, duly signed and dated (you can also ask the officer to print it out for you)
- > **high school or bachelor's degree diploma** and transcript

of records, along with an official translation into either Italian or English, duly legalized by the Italian consular-diplomatic mission in your home country (as an alternative to the legalization, you can provide a Statement of Verification by CIMEA centre)

- > either a **declaration of value** (*dichiarazione di valore*), a **diploma supplement** in European format or a **Statement of Comparability** by CIMEA centre regarding your high school or bachelor's diploma
- > the copy of a **valid ID** (EU students, both front and back) or passport (both front and back)
- > copy of your **Italian tax code** (*codice fiscale*)
- > **non-EU citizens**: copy of your residence permit or your application receipt and student visa.

Once the enrolment is complete, you can download all certificates related to your student career (e.g. certificate of enrolment) from the Student Web Service (SPIN).

for more information:

Admission service

info.immatricolazioni@iuav.it

### > **international mobility programmes**

Incoming students (attending either Overseas or Erasmus+ programmes) are required to make an appointment at the international mobility service (Campo della Lana, Santa Croce 601).

To complete your enrolment, you need to hand in:

- 2 passport-size pictures
- the original copies of the **application documents** you already sent online
- a copy of your **Italian tax code** (*codice fiscale*)

– your **Learning Agreement** (LA), signed by your home university  
Once you complete this procedure, the international mobility service can provide you with all certificates related to your student career (e.g. certificate of enrolment).

for more information:  
International mobility service  
mobilita.studenti@iuav.it

### > **postgraduate specialisation programmes**

New postgraduate specialisation students are required to complete the online enrolment procedure and send the following documents master@iuav.it:

- > **enrolment form**, duly signed and dated
- > receipt of **payment of the first instalment** of the enrolment fee
- > copy of a valid **ID document** (for EU students) or **passport**, both front and back
- > copy of your **Italian tax code** (*codice fiscale*).

Once you complete this procedure, you can **download** from the **Online Desk** (SPIN) all **certificates** related to your student career (e.g. certificate of enrolment).

Please note that to proceed to enrolment, you must be previously admitted to the courses: for all information on how to submit your request for admission, visit the **postgraduate specialisation programmes and advanced specialisation courses home page > how to do > enrollment procedures** and carefully read the guidelines.

Please note that in Italian a postgraduate specialisation programme is called "master" but it is not to be mistaken with a master's degree programme.

for more information:

Postgraduate specialisation programmes service  
master@iuav.it

### > **Specialisation School in Architectural and Landscape Heritage SSIBAP**

The Specialisation School in Architectural and Landscape Heritage - SSIBAP is a two-year postgraduate programme.

New SSIBAP students are required to complete the online enrolment procedure through the Student Web Service area (SPIN) and send the following documents to ssibap@iuav.it:

- > **enrolment form**, duly signed and dated
- > **receipt of payment of the first instalment** of the enrolment fee
- > **master's degree diploma**
- > **transcript of records** translated either into Italian or English
- > **declaration of value** (*dichiarazione di valore*) by the Italian Embassy in the country that issued your high school degree or else **statement of comparability** issued by CIMEA centre regarding your master's diploma
- > copy of a **valid ID document** (EU students) or **passport**, both front and back
- > copy of your **Italian tax code** (*codice fiscale*).

Once you complete this procedure, you can download from the Student Web Service (SPIN) all certificates related to your student career (e.g. certificate of enrolment).

for more information:

Specialisation School in Architectural and Landscape

Heritage - SSIBAP service

ssibap@iuav.it

## Digital identity and services

### Student ID

Once you register to the **Online Desk** (usually called SPIN, SPortello INternet), you receive a username and a password.

These unique login details allow you to:

- > monitor your academic career in the reserved area (check your academic records, browse internship opportunities, download certificates)
- > follow online classes - if available - through MS Teams platform
- > borrow books from the library and browse the catalogue
- > enter your email account
- > access the wifi

registration to SPIN:

[www.iuav.it/studenti](http://www.iuav.it/studenti) > sportello internet

to retrieve or change your username and password:

[cambiopw.iuav.it/](http://cambiopw.iuav.it/) [ITA]

### Email account

Your student email account (<n.surname>@stud.iuav.it)

is managed by Google E Suite for Education.

It is highly recommended to check it very often as all institutional communications are sent to this email.

to enter your student email account:

[mail.stud.iuav.it/](mailto:mail.stud.iuav.it/)

## Iuav Card

Developed in collaboration with Crédit Agricole, Iuav Card can be collected at:

> admission service – for students enrolled in a bachelor's, master's degrees, postgraduate specialisation programmes and the Specialisation School in Architectural and Landscape Heritage - SSIBAP

You can use your card to:

> access the university library

> prove that you are a student at Iuav to access museums, cinemas, theatres at a reduced price

Iuav Card is also a **pre-paid card** and is the only means for Iuav to manage financial relationships (e.g. scholarships) with students. It is highly recommended to activate the pre-paid card function by following the instructions provided during delivery by the admission service.

## Stay permit and registration

### Stay permit (non-EU students)

If you are a non-EU citizens intending to stay in Italy for more than 3 months, you need to request a stay permit (*permesso di soggiorno*) **within 8 days from your arrival to Italy.**

The procedure requires the following **steps**:

**1** collect the kit for the stay permit at Campo della Lana reception or one of the post offices that offer the so-called Sportello Amico service. The closest to Iuav (Tolentini) is on Fondamenta del Gaffaro, Dorsoduro 3510, Venice

To check the opening hours and make an appointment [www.poste.it](http://www.poste.it)

**2** fill in the forms and attach:

- > a copy of your ID/passport and Visa
- > a certificate of enrolment to luav with a 16-euro revenue stamp (which you can buy in any tobacconist's).

It is highly recommended to make a copy of your application before presenting the documents.

**3** deliver of the originals documents to the post office where you collected the kit.

You will be asked to pay around 150 euros as a fee for your application.

You will be given:

> a **barcode receipt** (*accettazione assicurata*), which is valid as a **temporary stay permit**. You can use this receipt to register at the Local Registry Office (*Anagrafe*) and request your Italian tax code.

> **date, time, and address of your appointment at the police station** (Questura) of your district

**4** for the appointment at *Questura* you need to bring with you the following **documents**:

- > 4 passport-sized **pictures** (white background)
- > **passport**
- > **barcode and appointment confirmation** received at the post office
- > **declaration of financial support** (e.g. screenshot of your home banking with your name/copy of the front of your credit card with your name...)
- > copy of **health insurance** (please note that health insurance should cover the whole period of your stay in Italy)

> copy of **accommodation contract**:

a) if you are staying in a private accommodation: your landlord needs to have registered the contract at the Local Revenue Office (*Agenzia delle entrate*) with your name and surname on it

b) if you are hosted by family/friends: your host needs to provide you with a declaration of hospitality, which must include a stamp from the nearest police office/municipality

c) if you are staying in a university residence: the administrative staff of the residence need to provide you with a statement that confirms you are staying there.

During the appointment, officers will take your fingerprints.

**5** check the status of your application with the username and password on the receipt delivered by the post office on [www.portaleimmigrazione.it](http://www.portaleimmigrazione.it) and verify on the website of *Questura* if your stay permit is ready to be picked up.

If you have previously indicated an Italian mobile phone number in the application kit, you will receive a text message when your stay permit card is ready.

**6 it is essential that you comply with all necessary statutory requirements and procedures to enter and stay in Italy for the entire period of your stay, otherwise your entry/stay may be interrupted in accordance with the Italian law in force.**

for more information on stay permits:

<https://www.poliziadistato.it/articolo/10617>

### **Registration (all students)**

Both EU and non-EU citizens spending **more than 3 months** in Italy are required to register at the **Local Registry Office** (*Anagrafe*) by presenting the following documents:

- > certificate of enrolment at luav,
- > ID/passport
- > Italian tax code
- > health insurance
- > documents demonstrating that you are economically self-sufficient

for more information on Venice Registry Office:

[www.comune.venezia.it/it/content/anagrafe](http://www.comune.venezia.it/it/content/anagrafe) [ITA]

[comunitari@comune.venezia.it](mailto:comunitari@comune.venezia.it)

### **Italian tax Code (codice fiscale)**

The Italian tax code (*codice fiscale*) is a 16-digit code, which identifies citizens in their relations with public bodies and administrations and it is necessary to sign a contract, a rental agreement, to have a bank account or to buy an Italian SIM card. It is highly recommended that you apply for your tax code with the University or at the Italian Embassy/Consulate in your home country before you arrive in Italy.

You can also request your Italian tax code, by appointment, at the Venice Revenue Agency (*Agenzia delle Entrate*) located in Campo Sant'Angelo, San Marco 3538.

You need to bring with you:

- > ID or passport
- > stay permit receipt
- > proof of your enrolment at luav

for more information:

Agenzia delle Entrate

[www.agenziaentrate.gov.it](http://www.agenziaentrate.gov.it) > english > tax identification number

### **Health insurance and health assistance**

**EU students, SEE State students (Iceland, Liechtenstein and Norway) and students from Switzerland**

**The European Health Insurance Card (EHIC)**, ensure access to the public health care sector under the same conditions and at the same cost as people insured in Italy. It is issued by the national health insurance provider of your home country.

EHIC does not cover payments for private-sector health care providers.

### **Students from countries with bilateral agreements**

In some cases, the health insurance provider of your home country can issue a form that ensures access to the Italian health service thanks to a bilateral agreements.

Below you can find a list of countries and related certificates:  
**Australia** – Medicare Card (valid for 6 months after the start of your stay in Italy)

**Brazil** – I/B 2 Certificate

**Croatia** – 111 Certificate

**Bosnia Herzegovina, Macedonia, Serbia and Montenegro** – OBR7 Certificate

**Principality of Monaco** – I/MC 8 Certificate

**Republic of San Marino** – I/SMAR 8 Certificate

These forms do not cover payments for private-sector health care providers.

If you did not ask for the certificates mentioned above before your departure, see the section dedicated to non-EU students.

### **Non-EU students**

To obtain a stay permit you need to provide evidence of health insurance coverage with:

**1) private insurance, released by any insurance agency, either in Italy or abroad**, with the following features:

- > it is valid in Italy;
- > it covers all risks of illness;
- > it covers the entire period of your stay in Italy
- > it includes a description of the procedures needed to ask for a reimbursement
- > it is legally translated in Italian if issued by an international provider

**2) voluntary registration to the National Health Service** that ensures access to the public health care sector under the same conditions and at the same cost as people insured in Italy. This registration is valid for one calendar year (January – December) and entails the payment of a fee that may vary according to the type of your stay permit.

This second option is highly recommended because it is the only one that gives you free access to the local health services.

The Student recruitment and orientation service ([study@iuav.it](mailto:study@iuav.it)) can provide more details on how to complete the registration.

### **Health assistance**

In case of emergency, you can refer to the First Aid section of:  
*Ospedale Santi Giovanni e Paolo* in Venice, Castello 6777  
(by waterbus: line 5.1, 5.2, 4.2, 4.1, 2 stop at Ospedale)  
*Ospedale dell'Angelo* in Mestre, via Paccagnella n. 11 (bus 24H from Venice; bus 32H, 33H, 34H, 45H, 47H and 48H from Mestre).  
It is highly recommended to bring your ID/passport along with Italian tax code, EHIC (EU and EU-equated students), health insurance or health card (in case you are registered with the National Health Service).

### **Medicines and Pharmacies**

You can buy medicines in pharmacies (*farmacie*), usually marked with a green cross in front of the shop.  
If you are undergoing special treatment, remember to check the availability of your medicine in Italy and bring the related prescription with you.







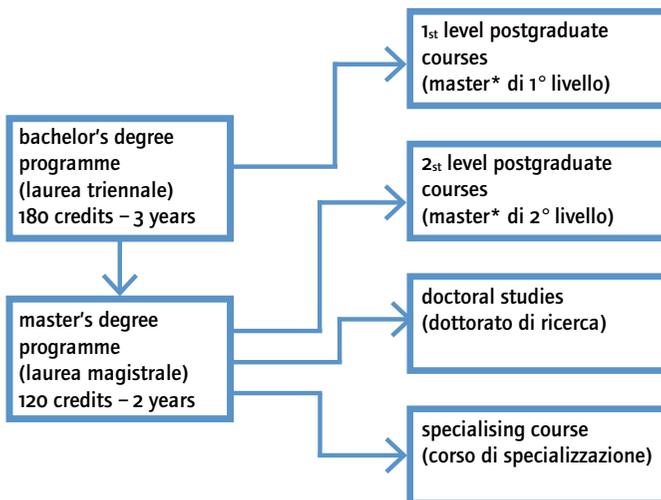
# ACADEMIC LIFE

## Italian university system

This scheme summarises the structure of Italian university system:  
for more information on Italian university system:

Ministry of Foreign Affairs and International Cooperation

<https://www.cimea.it/EN/pagina-qualifiche-del-sistema-universitario>



\*In Italy, a postgraduate specialisation programme is usually called master

for more information on Italian university system:

<https://www.cimea.it/EN/pagina-qualifiche-del-sistema-universitario>

The Italian **grading system** is based on a scale from 18 to 30: 18 is the lowest passing grade and 30 is the highest. You may also be awarded a 30 *cum laude* for excellence.

**Credits** (CFU or ECTS) are awarded if you pass the final exam of the related course/workshop. One credit (CFU) corresponds to 25 hours of work, including lessons, exercises, etc., as well as home study.

**Attendance** is highly recommended in consideration of the practical approach of the courses. For all laboratories, for example, the attendance is usually compulsory up to 70% of the total number of hours of lessons.

### **Exams**

Exams can be written or oral, or both. Without registration, students are not allowed to take the exam.

To take an exam, you are **required to register on SPIN** (Online desk) from 14 to 4 days before the date of the exam itself.

Registration for exams permits the professor to confirm and digitally sign your results. Without registration, students are not allowed to take the exam.

Please remember to fill in the evaluation questionnaire before registering for the exam of a course, workshop, or atelier.

for more information:

Didactic Unit

segreteria.corsidistudio@iuav.it

## Academic calendar

### 1st semester

Lectures: 25 September 2023 > 26 January 2024

1st year lectures start on 2 October 2023

Exam session: 29 January 2024 > 16 February 2024

### 2nd semester

Lectures: 19 February 2024 > 31 May 2024

Summer intensive courses (e.g. Wave): 24 June 2024 > 12 July 2024

Exam session: 3 June 2024 > 21 June 2024

Exam session: 19 August 2024 > 20 September 2024

### Holidays

1 November 2023 All Saints' Day

21 November 2023 Madonna della Salute (Venetian feast)

8 December 2023 Immaculate Conception

25 December 2023 > 5 January 2024 Christmas holidays

1 April 2024 Easter Monday

25 April 2024 Italian Liberation Anniversary

1 May 2024 Labour Day

### Tuition fees and financial aid

For bachelor's and master's degrees the maximum annual fee amount for 2023/2024 a.y. is € 2.943,10, divided into 3 instalments.

The amount of the 2nd and 3rd instalments can vary according to income and/or merit criteria.

To get an official assessment of your financial situation, you need to request ISEE (Equivalent Economic Situation Indicator) certification.

The payment due dates are the following:

upon pre-enrolment: 1st instalment

31 January: 2nd instalment

5 May: 3rd instalment

Late payment involves the following penalty surcharges to the instalments described above:

€ 52,00 for payments within 15 days after the due date;

€ 104,00 for payments made later than 15 days after the due date.

These are the steps to follow to pay tuition fees:

1 log in on the Online Desk (SPIN );

2 click on "pagamenti" and choose the invoice to be paid;

3 proceed with online payment by clicking on "paga online" through the PagoPA system.

All prospective and enrolled students are entitled to ask for such benefits as:

> tuition fee waivers (full o partial)

> regional scholarships

> part-time job opportunities

International students are entitled to ask for:

> luav flat fee

> Study@luav scholarships and tuition fee waivers

> Invest your Talent in Italy scholarships (MA in Architecture and MS in Urban Planning for Transition only)

> MAECI Scholarship

> CRUI scholarships for refugees

for more information

Fees and financial aid service

[diritto.studio@iuav.it](mailto:diritto.studio@iuav.it)

[study@iuav.it](mailto:study@iuav.it)

### **PagoPA system**

PagoPA is a new electronic payment method to make any payment for the Italian public administration (like Università Iuav di Venezia) easier, safer, and clearer.

This method allows you to pay fees through different modalities from your Iuav personal area (login into the Reserved Area > Menu > Student Services > Payments).

For further details on the PagoPA system  
PagoPA payment guidelines >>

for more information  
Fees and financial aid service  
diritto.studio@iuav.it  
study@iuav.it



IUAV

# SERVICES AND FACILITIES

## **University library**

The library service, combined with the project archive, the video library and the media library, provides a valuable support system to all study and research activities connected to luav areas of expertise.

luav library is located at Tolentini (Santa Croce, 191) and offers a wide collection of books and periodicals. There are 380 places available and 17 computer stations, lockers for small bags, self-borrowing and returning machines, online catalogues and copy machines.

for more information on opening hours, to book a seat and to browse the catalogue:

[www.iuav.it/biblioteca](http://www.iuav.it/biblioteca)

[biblioprestito@iuav.it](mailto:biblioprestito@iuav.it)

## **Internet and softwares**

### **Internet access**

All university buildings are covered by **wi-fi**.

luav has its own dedicated network **luav** and it is also a member of the **Eduroam** federation and partner of **VeniceConnected** network.

To access Eduroam you can use the same username and password as the Online Desk

for more information on the university wifi network:  
[www.iuav.it/Servizi-IU/servizi-ge1/Servizi-in/rete-Rete-/index.htm](http://www.iuav.it/Servizi-IU/servizi-ge1/Servizi-in/rete-Rete-/index.htm) [ITA]

### **Partnerships with Microsoft and Autodesk**

Iuav offers all students the opportunity to use for free many useful software in partnership with Microsoft and Autodesk.

The agreement with **Microsoft** provides an unlimited number of "Office 365 student" annual licences.

To activate your license, you need to follow the instructions you can find at: [www.iuav.it/Servizi-IU/servizi-ge1/Servizi-in/ICT/convenzion/#campus](http://www.iuav.it/Servizi-IU/servizi-ge1/Servizi-in/ICT/convenzion/#campus) [ITA]

Under a special three-year license, **Autodesk**, through Autodesk Education Community, makes more than 30 years of its popular professional programmes available (Autodesk Inventor®, Autodesk Revit®, Autodesk 3ds Max®, Autodesk Maya®, AutoCAD® ...). To benefit from this offer, you shall register at Autodesk Education Community ([www.autodesk.com/education](http://www.autodesk.com/education)), by using your institutional email address.

**MS Teams** is the platform where all online teaching and learning activities take place. Please, activate your Iuav account once you complete your enrolment, as only this account is valid for MS Teams.

for more information and assistance:  
ICT service  
[helpdesk@iuav.it](mailto:helpdesk@iuav.it)

## External learning opportunities

### Learning Italian

**Ca' Foscari School for International Education** offers Italian language courses at all levels (CEFR A1 to C2) throughout the academic year with a special intensive programme in the summer and programmes specially designed for exchange students.

for more information:

Università Ca' Foscari – School for International Education (S.I.E.)

San Sebastiano, Dorsoduro 1686, Venezia

[www.unive.it/cfsie](http://www.unive.it/cfsie)

[cfsie@unive.it](mailto:cfsie@unive.it)

Please note that Università luav di Venezia does not cover the cost of the Italian language course. The average cost for an intensive course is about 250.00/300.00 euros.

The free app **ItaliAmo** offers 10 stages with dialogues, common expressions, language exercises, together with cultural and culinary curiosities. It is available for both Android and iOS devices.

### Erasmus Veneziano

Thanks to special agreements between Università luav di Venezia, Ca' Foscari University of Venice, Accademia di Belle Arti and Conservatorio di Musica di Venezia, you can follow courses in a different university institution while staying in Venice.

You can choose from within the courses offered by the Venetian university institutions at no extra cost, take exams and have the

corresponding university credits recognised according to the study plan of your study programme.

for more information and how to apply:

[www.iuav.it/international](http://www.iuav.it/international) > discover > Erasmus Veneziano

### **Venice International University**

Venice International University (VIU) is an international higher education network of 11 universities on the island of San Servolo, just a few minutes away from Piazza San Marco.

The Globalization Program is the flagship of VIU academic offer that focuses on globalisation and its economic, social, environmental, and cultural implications and consequences with an interdisciplinary and multicultural approach. The courses are taught in English by professors from member universities and can be recognised in your academic career.

for more information about deadlines, procedures and available places:

[www.univiu.org/study/globalization-program](http://www.univiu.org/study/globalization-program)  
[viu@univiu.org](mailto:viu@univiu.org)

### **Student senate**

Luav student senate is the representative body of all students enrolled in Luav bachelor's and master's degrees.

20 representatives at a maximum are elected by Luav student community every two years.

The student senate is an advisory body to the academic senate and the administration council on teaching, student services and initiatives.

The student senate organises many cultural activities (exhibitions, conferences, performances...) to foster the sense of community and promote networking and socialisation. Every year all students can participate in a call for ideas to organise cultural activities funded directly by the student senate.

for more information:

[www.iuav.it/sds](http://www.iuav.it/sds) [ITA]

[sds@iuav.it](mailto:sds@iuav.it)

FB: sdsiuav

Instagram: sds\_iuav

### **Erasmus Student Network**

The Erasmus Student Network (ESN) is one of the most important student associations in Europe.

Founded in 1989 as a non-profit organisation, ESN supports and promotes international mobility by providing students with opportunities for cultural understanding and self-development according to the principle of 'Students Helping Students'.

ESN Venezia was created in July 2011. Through an exciting schedule of activities and events, ESN Venezia actively promotes international students' integration and international mobility programmes.

for more information:

[venezia.esn.it](http://venezia.esn.it)

[venezia@esn.it](mailto:venezia@esn.it)

FB: esn.venezia

Instagram: esnvenezia



## University canteens and cafés

You can access the **university canteens** and buy menus at a reduced price thanks to a personal QR code issued by ESU Venezia through the dedicated website.

The main university canteens are:

> *Ristorante Universitario Rio Novo*

Fondamenta del Rio Novo, Dorsoduro 3647, Venezia  
open from Monday to Sunday both at lunchtime and dinnertime  
(Sunday dinnertime excluded) + takeaway service

> *Food & Art*

Giudecca 487-487B

for more information on university canteens:

[www.esuvenezia.it](http://www.esuvenezia.it) [ITA]

**University cafès** are located in the following buildings:

Cotonificio Veneziano

Tolentini

## University sports centre (CUS)

The university sports centre (CUS) offers a wide range of courses (rowing, judo, self-defence, dancing, tennis, skiing...) and recreational activities for university students. It also organises summer and winter camps, sport events and inter-university tournaments.

for more information on courses, activities and registration to CUS Venezia:

Dorsoduro 2407, Fondamenta dei Cereri

[www.cusvenezia.it](http://www.cusvenezia.it) [ITA]

[info@cusvenezia.it](mailto:info@cusvenezia.it)



# LIVING IN VENICE

## **Accommodation**

The most popular options for accommodation are university residences and private accommodation (flat share, studio...).

If you are still looking for accommodation, a **list of all options** is available at [www.iuav.it/housing](http://www.iuav.it/housing)

To consider all available opportunities for long-term accommodation, you can find a **temporary option** (hotel, hostels...) for a few days/weeks.

If you are looking for a **room/flat to share** you can:

- > browse the accommodation notices on the notice boards at Tolentini and Santa Marta
- > consult dedicated websites for accommodation.

When looking for private accommodation, you shall start by defining the aspects that are most important for you (single/double room, washing machine in the house...).

Here is a list of topics you may want to consider:

### **1 location:**

- if it is in Venice: is it close to the university buildings?
- if it is in Venice surroundings: can you easily reach Venice with bus/train from there?
- are there basic services nearby (supermarket, laundrette, café...)?

### **2 furniture and services**

- is kitchen well-equipped?
- is there enough space for your belongings / is there a storage room?
- is there a washing machine?
- is there wi-fi?
- is there air conditioning?

### **3 budget**

- can you afford it?
- are bills included?
- is wi-fi included?
- are there any extra expenses (linen, cooking utensils, furniture)?
- is there a deposit to pay?

### **4 safety**

- is there a locker?
- can you lock your room?

### **5 flat/roommates**

- are your flat/roommates students?

## **6 rental contract**

- all arrangements shall be done in written forms as verbal agreements are not legally binding
- the owner shall register the contract and provide you a copy (non-EU students need a registered copy of the contract when applying for the stay permit)
- take your time to read and understand all clauses before signing
- check the period of stay and termination conditions (if any)
- ask for a receipt for any payment you make in the frame of the contract.

## **Banks and post offices**

Payments (including taxes) can be made at banks and post offices.

Here is a list of larger post offices, all of them with *Sportello amico* service (useful for the stay permit):

### **> in Venice:**

Fondamenta del Gaffaro, 3510 (near Tolentini)  
Calle dello Spezier, 233/D (near the railway station)  
San Polo 2022 (in Campo San Polo)  
San Marco 5016 (behind San Salvador church – near Rialto)

### **> in Mestre:**

Via Milano 20 (sideroad of Corso del Popolo)  
Viale San Marco 102/R (bus/tram stop San Marco)

## Getting around

### In Venice

What are the best ways to move around in a city without cars?

While walking is the best option to explore the city there are a few options you shall consider for longer distances:

- > within the city of Venice and the islands of the lagoon: waterbuses (*vaporetti*)
- > to the mainland: buses or trains

Waterbuses and buses are managed by ACTV through **VeneziaUnica**, a card to store transport tickets and passes, it is valid for 5 years and lets you travel at reduced fares.

You can purchase it at the dedicated office in Piazzale Roma (open every day from 6.30 am to 7.30 pm)

You need to bring the following documents:

- > a copy of ID or passport
- > your Italian tax code (*codice fiscale*)
- > a certificate of enrolment at luav

for more information on **waterbus and buses**:  
[actv.avmspa.it/en](http://actv.avmspa.it/en)

for more information on **tourism in Venice**:  
[www.visitvenezia.eu](http://www.visitvenezia.eu)

## **Exploring the Veneto Region, Italy, Europe**

Venice is very well-connected to all main sites in the Veneto Region and with the rest of Italy and Europe. Trains leave from Venezia Santa Lucia train station, buses/coaches from Piazzale Roma, and you can catch a flight from Marco Polo and Treviso airports.

for more information on **trains**:

Trenitalia [www.trenitalia.com/en.html](http://www.trenitalia.com/en.html)

Italo [www.italotreno.it/en](http://www.italotreno.it/en)

for more information on **buses/coaches**:

ACTV [actv.avmspa.it/en](http://actv.avmspa.it/en)

ATVO [www.atvo.it/index.php?lingua=en](http://www.atvo.it/index.php?lingua=en)

Flixbus [global.flixbus.com](http://global.flixbus.com)

for more information on **airports**:

Venice Marco Polo [www.veniceairport.it/en](http://www.veniceairport.it/en)

Treviso [www.trevisoairport.it/en](http://www.trevisoairport.it/en)

for more touristic information:

**Veneto Region** [veneto.eu](http://veneto.eu)

**Italy** [www.italia.it/en](http://www.italia.it/en)

**Europe** [visiteurope.com/en](http://visiteurope.com/en)

## Phone calls

To make a call **from Italy** you need to dial **00 + country code** before the phone number, while if you want to call Italy from abroad you need to dial 0039 before the number.

If you have a **mobile phone**, you can buy an Italian SIM card for national and international calls.

SIM cards usually cost around 20 euros, and can be purchased at mobile phone shops, post offices or supermarkets. To activate the SIM card you need your Italian tax code, ID or passport and an Italian address of reference.

Pre-paid recharges (*ricarica telefonica*) can be bought in any tobacconist's, supermarket or online through the mobile operator website/app.

Many **free apps** allow you to make calls and video calls through the internet.

In case you don't have a mobile phone, you can purchase a **pre-paid card** at a tobacconist's: there are different types according to the country you would like to call.

## Eating habits

In Venice, as in the rest of Italy, there are **three main meals**: breakfast, lunch, dinner with a few snacks during the day.

A very popular Venetian habit is the *aperitivo* before dinner: people gather in small taverns (*bacari*) and cafés to share an aperitif and a few appetizers (*cicheti*).

This habit can get longer at weekends and when it completely replaces dinner it is called *apericena*.

Venetian cuisine is mainly based on **local specialties** and **fresh food**. Ingredients from other parts of Italy sneak into Venetian dishes and cross-cultural fusion is also very popular.

Here is a non-comprehensive list of Venetian specialties:

### **Appetizers**

*Baccalà mantecato*: codfish served as a white cream on toasted bread

*Sarde in saor*: sardines, with onion-y mixture

*Tramezzini*: small sandwiches of white triangular bread with various fillings

### **First courses**

*Bigoi in salsa*: spaghetti-like pasta with anchovies, onions, tomatoes and fennel seeds

*Risotto al nero di seppia*: rice with squid ink

### **Second courses**

*Frito misto*: crunchy mix of fried shrimp, calamari rings and vegetables

*Poenta e schie*: small lagoon prawns served with corn cream

### **Desserts and pastry**

*Bussolai, zaeti, baicoli*: biscuits

*Frittelle*: small fried dough balls made during the Carnival

### **Aperitif**

*Spritz*: prosecco wine, bitter liqueur such as Aperol, Campari, Cynar, or Select, sparkling mineral water and a slice of orange or lemon depending on the liqueur, an olive.

**Eating out** is very common at weekends and it is better to reserve a table if you are going to a restaurant.

Tips are not required but they can be a sign of deep appreciation for the meal or the service.

Besides supermarkets, you can also **shop for food** specialties in bakeries, pastry shops.

Outdoor markets are a local alternative to find fresh food (e.g. Rialto market).

## **Weather**

Venice is located on the north-eastern coast of Italy and it is washed by the Adriatic Sea that influences its weather all year round.

Below is an overview of the weather conditions in Venice during the year:

**Spring:** April, May, June  
days are long, temperatures are moderate, not much rain

**Summer:** July, August, September  
hot and humid, storms that make the temperature cooler for a few days

**Autum:** October, November, December  
daylight is shorter, pleasant temperatures, fog, *acqua alta*

**Winter:** January, February, March  
mild, temperature averaging above freezing, snow is rare, *acqua alta*

In autumn and winter, when astronomical tide and wind cause a large inflow of water in the lagoon, the phenomenon of *acqua alta* (high tide) takes place.

It usually lasts about two hours and affects only some areas

of the city. It generally causes little inconvenience and offers a peculiar perspective on the city.

People are alerted with acoustic signals and walkways are placed on the busiest streets: when the tide is higher than 120 cm rubber boots are necessary.

Venice City Council offers a **free high tide alert system** via short text messages.

For further information and subscription

[portale.comune.venezia.it/maree/iscrizione](http://portale.comune.venezia.it/maree/iscrizione) [ITA]

The Tide Forecast Center created **Hi!Tide** (for Android and iOS), a free app to monitor the tide in Venice and check which areas are flooded.

## **Free time**

### **Events in Venice**

Venice offers many opportunities to enjoy the city: museums, art galleries, cinemas, theatres.

The event agenda is very varied: you can choose among different opportunities to get the most out of your free time.

for more information:

[www.veneziaunica.it/en](http://www.veneziaunica.it/en)

### **Venetian feasts**

Carnevale	February
La Sensa	May
Redentore	July
Regata storica	September
La Salute	21 November

## **National Holidays**

All Saints' Day	1 November
Christmas Holidays	24 December > 6 January
Liberation Day	25 April
Labour day	1 May
Republic day	2 June

## **Events at luav**

luav organises many events throughout the year: check your institutional email for notifications on upcoming events or visit [www.iuav.it](http://www.iuav.it) > Agenda luav

## **Discount cards for students**

As a university student, you can get a discounted entry to museums and cultural institutions by showing your luav card. You can also apply for other discount cards to enter museums, cinemas, theatres at a reduced price.

The following are the most popular:

### **European Youth Card**

[www.eyca.org](http://www.eyca.org)

### **Rolling Venice Card** (for under 29)

[www.veneziaunica.it/en](http://www.veneziaunica.it/en)

### **CinemaPiù card**

[www.comune.venezia.it/it/content/cinemapi](http://www.comune.venezia.it/it/content/cinemapi) [ITA]

## Useful words and phrases

Hello

Good morning

Good evening

Good night

Goodbye

Have a nice day

Yes/No

Maybe

Please

Thank you (very much)

You are welcome

I'm sorry

How are you?

Fine, thanks

What's your name?

My name is

Where are you from?

I am from...

Nice to meet you!

I don't understand

Say it again, please?

What does it mean?

Breakfast

Lunch

Dinner

Ciao

Buongiorno

Buonasera

Buonanotte

Arrivederci (formal) /

Ciao (informal)

Buona giornata

Sì/No

Forse

Per favore

Grazie (mille)

Prego

Mi dispiace

Come stai?

Bene, grazie

Come ti chiami?

Mi chiamo..

Da dove vieni?

Vengo da..

Piacere!

Non capisco

Puoi ripetere, per favore?

Cosa vuol dire?

Colazione

Pranzo

Cena

The bill	il conto
I am vegetarian/vegan	Sono vegetariano/vegano
I am allergic to..	Sono allergico a..
Restaurant	Ristorante
Canteen	Mensa
Italian tax code	Codice fiscale
Identity card	Carta d'identità
Passport	Passaporto
Stay permit	Permesso di soggiorno
Tax stamp	Marca da bollo
Police station	Questura
Ticket/season ticket	Biglietto/abbonamento
Train/bus station	Stazione dei treni/degli autobus
Waterbus stop	Fermata del vaporetto
Where is the..?	Dov'è...?
I am lost	Mi sono perso
Doctor	Dottore
Chemist's/pharmacy	Farmacia
I am ill	Sono malato
Medicines	Medicine
Hospital	Ospedale
How much is it?	Quanto costa?
Recharge	Ricarica
Mobile phone	Telefono/cellulare
Supermarket	Supermercato
Post office	Ufficio postale
Shop	Negozi

### **Only in Venice...**

Campo

Square (the only Piazza  
in Venice is San Marco)

Campiello

Small square

Calle

Narrow street

Sestiere

District

Bacaro

Tavern

Cicheti

Tapas

